- 1. Before you renew your membership, prepare your username and password. If you're a returning member and don't have a username and password yet, please follow the steps on the "How to reset your Online Account Password" first.
- 2. After that, you need to login to PSAA online registration or just click this: https://reg130.imperisoft.com/pineshoresartassociation/Search/Registration.aspx
- 3. Click the **Select Membership** on the menu bar. You'll know, you're logged in once you see your name at the top (pointed with the red arrow).

			Hello, PSAA Test   My Acco	unt   Change Password   Log Out
Home Select Membership		Help		Select Language Powered by Google Translate
Welcome to Pine Shore	es Art Association BITE			DONATE NOW
SEARCH OPTIONS	SEARCH RESULTS			€ SEARCH HELP
View Programs for Test, PSAA  Select Semester (required) Select Semester				<ul> <li>To search for classes, go under Search Options and select a semester.</li> <li>After selecting your search options, click the Search button. programs</li> </ul>
Medium Any ~				<ul> <li>under the semester you selected should show up on the Search Results.</li> <li>To view the program's detail page, you may click the program Title link.</li> </ul>
Any -				To add a program to your Shopping     Cart, click Register.

4. And click the **Select** button on the Membership that you want to renew or purchase.

			Hello, PSAA Test   My Account   Change Password   L		
Home Search Attendance Recommendation				Select Language   Powered by Go	
Available membership types:				🛱 DONATE NOW	
Single 2019 Single Membership for 2019				Donate	
Single Membership 01/01/2019 - 12/31/2019				4	
Discount: This membership does not give a discount	Duration	Cost	Select		
Number of Members allowed: 1	Fixed Dates	\$30.00			
Membership dates: 1/1/2019 - 12/31/2019					
Couple 2019					
Couple Membership for 2019					
Couple Membership 01/01/2019 - 12/31/2019			4		
Discount: This membership does not give a discount	Duration	Cost	Select		
Number of Members allowed: 2	Fixed Dates	\$45.00			
Membership dates: 1/1/2019 - 12/31/2019					

5. After that, you will be directed to the Membership Payment page.

	Hello, PSAA Test   My Account	Change Password	Log Out
Home Search Attendance Recommendation	S	Select Language 💽 Po	wered by Google Translate
Payment			
Single 2019 Single Membership for 2019 Single Membership 01/01/2019 - 12/31/2019			
Discount: This membership does not give a discount	Duration	Cost	
Number of Members Allowed: 1 Membership Dates: 1/1/2019 - 12/31/2019	Fixed Dates	\$30.00	
Total			Amount Due \$30.00
r		_	
Please select your credit card for payment	<ol> <li>Select New Card</li> <li>The page will load to ask for your credit card information.</li> </ol>		C

		Hello, PSAA Test   My Account   Change Password   Log Out
Home Search Select Membership	Attendance Recommendation	Select Language   Powered by Geogle Transiste
Please select your credit	card for payment	
New Card		
Required fields are denoted by *		
Save this card?	🕑 Yes	2. Enter your Credit Card
Allow recurring charges?	🖉 Yes	Make sure to fill out the all
	Terms of Use	the required fields.
* Credit Card Type	Nothing selected	
* Credit Card Number	X000X - X00X - X0XX - X000X	(no spaces or dashes)
* Card Security Code	Ø	
* Expiration (month, year)	Nothing selected • Nothing se	
* Name on card		
* Billing Address	O New Address	
Email Address		
	(if different than support@proclassonline.com)	
Submit	<b>3. Subr</b> NOTE: A please D	hit your card for payment fter clicking Submit, that page will load and O NOT interrupt/click anything while the system
	is proces	

- 6. Process will be complete once your see a message that your purchase was successful. And please check your email for the Membership Purchase receipt. (If you did not receive an email, please double check your junked/spammed folder.) Or you can always go to your My Account page -> Payments tab to check and download payment receipts.
- 7. You are now ready to register for classes!